



# JUDICIAL ACADEMY, ASSAM

NLU & JA Campus, Hajo Road, Amingaon, Guwahati- 31

Website: [www.jaassam.gov.in](http://www.jaassam.gov.in) | Email ID: [ja@assam.gov.in](mailto:ja@assam.gov.in) | Contact No. 94011-01341

No.JAA-/24/2019/ 1160

Dated: Dated: 16<sup>th</sup> November, 2019

## NOTICE INVITING QUOTATION

Sealed quotations affixing Court fee of Rs.8.25 (Non-refundable) are invited from accredited dealers/suppliers of IT Equipment and Product situated at Guwahati for supply of approximately 70 Nos. of Microsoft Windows 10 Pro Operating System, Microsoft Office 2019 and Antivirus software to the Judicial Academy, Assam. The quotations should reach the undersigned on or before 03<sup>rd</sup> December, 2019 during office hours. Details may be downloaded from the Judicial Academy, Assam website [www.jaassam.gov.in](http://www.jaassam.gov.in).

Sd/ Bidyut Choudhury  
Administrative Officer

Memo No. JAA-/24/2019/ 1161 - 1163

Dated: 16<sup>th</sup> November, 2019

Copy to:-

1. The Director of Information & Public Relations, Dispur, Guwahati-6 (Janasanyog) with a request to publish the quotation notice in "The Assam Tribune" and "Amar Asom" and intimate this office regarding the publication of the advertisement.
- ✓ 2. The Computer Operator, Judicial Academy, Assam for uploading details of the quotation notice in the Judicial Academy, Assam website.
3. Notice Board of Judicial Academy, Assam.

  
(Bidyut Choudhury)  
Administrative Officer



# JUDICIAL ACADEMY, ASSAM

NLU & JA Campus, Hajo Road, Amingaon, Guwahati- 31

Website: [www.jaassam.gov.in](http://www.jaassam.gov.in) | Email ID: [ja@assam.gov.in](mailto:ja@assam.gov.in) | Contact No. 94011-01341

No.JAA-/24/2019/ 1164

Dated: 16<sup>th</sup> November, 2019

## NOTICE INVITING QUOTATION

Sealed quotations affixing Court fee of Rs.8.25 (Non-refundable) are invited from accredited dealers/suppliers of IT Equipment and Product situated at Guwahati for supply of Microsoft Windows 10 Pro Operating System, Microsoft Office 2019 and Total Security Antivirus for approximately 70 Nos. of PCs to the Judicial Academy, Assam, with the following specifications and conditions:

### **Product: -**

Sl. No.	Item Name	Part No.
1	WinPro 10 SNGL Upgrd OLP NL Acdmc	FQC-09512
2	OfficeStd 2019 SNGL OLP NL Acdmc	021-10597
3	Antivirus (Total Security), Paper License with 3 years	

### **Terms & Condition: -**

- i. Quotations in sealed covers, complete in all respect along with processing fee of Rs. 1,000/- (Rupees one thousand) only (Non-refundable) by way of Bank Draft/Banker's Cheque in favour of 'Judicial Academy, Assam' should reach the undersigned on or before 03/12/2019, during office hours.
- ii. The sealed envelope containing quotation as per **Annexure-A** shall be marked as "Quotation for Microsoft Windows 10/Microsoft Office 2019/Antivirus" and the following documents must be annexed with the quotation.
  - a) Copy of PAN Card
  - b) Copy of GST Registration Certificate
  - c) Copy of Trade license
  - d) Certificate showing an established showroom or shop/registered office for IT Goods Sales and Supply
- iii. The Bidder should submit the Manufacturer Authorization mentioning the tender no.
- iv. The Successful bidder has to install Microsoft Windows 10 Professional, Microsoft Office 2019 and Antivirus In the desktops / laptops (as required by Judicial Academy, Assam).
- v. Bidder may submit quotation of all or at least one of the above mention items.
- vi. Payments shall be made after satisfactory execution of the order on bill basis.
- vii. Judicial Academy, Assam, reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.

Sd/

(Administrative Officer)

(To be Printed on Official Letterhead of Bidder)

**Annexure – A**

**Quotation for Microsoft Windows 10/ Microsoft Office 2019/ Antivirus**

<b>Sl. No.</b>	<b>Item Name</b>	<b>Part No.</b>	<b>Price in INR</b>	<b>GST</b>	<b>Price in INR (with GST)</b>
1	WinPro 10 SNGL Upgrd OLP NL Acdmc	FQC-09512			
2	OfficeStd 2019 SNGL OLP NL Acdmc	021-10597			
3	Antivirus (Total Security), Paper License				

I/We accept all the general terms and conditions stated above.

Date:

Signature of the bidder

Place:

with seal