

JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031

E-mail :- ja@assam.gov.in

NOTICE INVITING QUOTATIONS FOR SUPPLY OF FURNISHING ITEMS FOR FY 2020-21

Dated Amingaon the 6th October, 2020

Sealed quotations affixing Court fee Stamp of 8.25 (Non- refundable) are invited from eligible/intending firms/ vendors for supply of the following Furnishing Items to Judicial Academy, Assam.

Sl. No.	Item (Original and Best Quality)	Specification
1	2 door Steel Almirah	<ul style="list-style-type: none"> • Make- Godrej • 5 shelves • Colour-Grey • Minimum 12 Months Warranty
2	Book Shelve/ Book Case with glass door	<ul style="list-style-type: none"> • Make- Godrej • 4 shelves • Colour-Grey • Minimum 12 Months Warranty
3	Periodical Display rack	<ul style="list-style-type: none"> • Make-Godrej • 5 shelves • 3 compartments in each shelf.
4	Flower vase with Artificial Flowers (White Lily, Purple Crocus etc.)	<ul style="list-style-type: none"> • Rectangle Shape • Import/Export Quality • Size- 12 inch X 8inch approx..

Terms and Condition: -

- i. The products/ articles being offered by a firm/ supplier should be original and of best quality available in the market, as quality of products is the essence of the tender.
- ii. Quotations in sealed covers, complete in all respect should reach the undersigned on or before **20/10/2020**, during office hours. If any Holiday is declared on 20/10/2020, then the next working day will be considered as the last date of submission.
- iii. The sealed envelope containing quotation as per **Annexure-A** shall be marked as **"Quotation for Furnishing Items"** and the following documents must be annexed (with seal and signature of Authorised Signatory) with the quotation:
 - a. Copy of Firm's / Supplier's PAN Card;
 - b. Copy of GST Registration Certificate;
 - c. Copy of Trade Licence;
 - d. Copy of Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.
 - e. Product Catalogue/ Brochure.
- iv. Payments shall be made after satisfactory execution of the order on bill basis.
- v. Judicial Academy, Assam, reserves the right to accept or reject any or all of the tenders in part or full, without assigning any reason whatsoever.

- vi. The rate quoted by Bidder will be valid for the rest of the Financial Year 2020-21 i.e. till 31st March, 2021.
- vii. Bidder is to submit quotation for any or all the items mentioned hereinabove.
- viii. Judicial Academy, Assam reserves the right to issue purchase order for as many quantities against any item as required from time to time within the speculated period

By order

Sd/-

(B. Choudhury)
Administrative Officer
Judicial Academy, Assam

Memo No.JAA.AC-49/2020-21/608-609

Dated Amingaon, the 6th October, 2020

Copy to :-

1. The Computer Operator, Judicial Academy, Assam. He is directed to upload the Notification in the website of Judicial Academy, Assam.
2. Notice Board of Judicial Academy, Assam.

B. Choudhury
6/10/20

Administrative Officer
Judicial Academy, Assam

(To be printed on Official Letterhead of Bidder)

Annexure – A

Price Quotation for Furnishing Items

Sl. No.	Item Name	Unit	Price in INR	GST (%)	Price in INR (with GST)
1	2 door Steel Almirah	Per pc.			
2	Book Shelve/ Book Case with glass door	Per pc.			
3	Periodical Display rack	Per pc.			
4	Flower vase with Artificial Flowers (White Lily, Purple Crocus etc.)	Per pc.			

(Note: Please refer to the item specification in the Notice Inviting Quotation)

I/We accept all the general terms and conditions stated above.

Date :

Signature of the bidder with seal

Place :