

JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031
E-mail :- ja@assam.gov.in

NOTICE INVITING QUOTATION FOR SELECTION OF VENDOR FOR SUPPLY OF IT RELATED/COMPUTER PERIPHERALS FOR FINANCIAL YEAR 2020-21

Dated Amingaon, the 5th October, 2020

Sealed quotations affixing Court fee Stamp of 8.25 (Non- refundable) are invited from eligible and intending firms/ suppliers for supply of the following IT related/ Computer peripherals to the Judicial Academy, Assam, during the remaining period of the current Financial Year 2020-21:

Sl. No.	Item (Original and Best quality)	Specifications
1	Wireless Keyboard	<ul style="list-style-type: none">• Make - Logitech
2	Wireless Mouse	<ul style="list-style-type: none">• Make - Logitech
3	Webcam	<ul style="list-style-type: none">• Best quality• Make- Logitech
4	Power Cable for PC/ Monitor/Printer	<ul style="list-style-type: none">• Best quality
5	Extension Board (6 Amp)	<ul style="list-style-type: none">• 8 Sockets• Make- Bajaj, Havells• Length- 3 meters
6	Laser Photocopier Machine	<ul style="list-style-type: none">• Imaging System- Laser Dry Electrostatic Transfer System• Network Interface- Ethernet (100Base-TX / 10Base-T), USB 2.0• Warm Up Time- 30s maximum after powering ON; 10s maximum from the Sleep mode• Multiple Copies- 1 to 999 sheets• Magnification- 25% to 400% (1% increment)• Maximum Original Size- Max. A3• Duplex- Standard• Copy / Print Speed- A4:Minimum 20 ppm; A3: Minimum 15 ppm• Resolution- Reading: 600 x 600dpi; Writing: 1200 x 1200dpi• OS Compatibility- Windows 10 / 8.1 / 8 / 7 / Vista / Windows Server 2003 / Server 2003 R2 / Server 2008• Supported OS- Windows 8.1 / 8 / 7 / Vista / Windows Server 2003 / Server 2003 R2 / Server 2008 / Server 2008 R2 / Server 2012 R2• Resolution- BW: 600 x 600dpi; CL: 300 x 300dpi• Toner Yield (6% Coverage)- 14 600 sheets (A4)• Drum Yield- 132 000 sheets (A4)

Terms and Conditions: -

- The products/ articles being offered by a firm/ supplier should be original and of best quality available in the market, as quality of products is the essence of the tender.

- ii. Quotations in sealed covers, complete in all respect should reach the undersigned on or before **20/10/2020**, during office hours. If any Holiday is declared on **20/10/2020** then the next working day will be considered as the last date of submission.
- iii. The sealed envelope containing quotation as per **Annexure-A** shall be marked as **"Quotation for IT related/ Computer peripherals"** and the following documents must be annexed (with seal and signature of Authorised Signatory) with the quotation:
 - a. Copy of Firm's / Supplier's PAN Card;
 - b. Copy of GST Registration Certificate;
 - c. Copy of Trade Licence;
 - d. Copy of Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.
- iv. In case of Laser Photocopier Machine, bidder should submit the Manufacturer Authorisation Form (MAF) of the quoted item duly signed by the authorised signatory of the Original Equipment Manufacturer(OEM).
- v. Payments shall be made after satisfactory execution of the order on bill basis.
- vi. Judicial Academy, Assam, reserves the right to accept or reject any or all of the tenders in part or full, without assigning any reason whatsoever.
- vii. The rate quoted by Bidder will be valid for the rest of the Financial Year 2020-21 i.e. till 31st March, 2021.
- viii. Judicial Academy, Assam reserves the right to issue purchase order for as many quantities against any item as required from time to time within the speculated period.

By order



(B. Choudhury)
Administrative Officer

Memo No.JAA.AC-35/2020-21/ 601A-601B

Dated Amingaon, the 5th October, 2020

Copy to :-

- 1/ The Computer Operator, Judicial Academy, Assam. He is directed to upload the Notification in the website of Judicial Academy, Assam.
2. Notice Board of Judicial Academy, Assam.



Administrative Officer
Judicial Academy, Assam

(To be printed on Official Letterhead of Bidder)

Annexure – A

Price Quotation for IT/Computer Peripherals

Sl. No.	Item Name	Unit	Price in INR	GST (%)	Price in INR (with GST)
1	Wireless Keyboard	Per pc.			
2	Wireless Mouse	Per pc.			
3	Webcam	Per pc.			
4	Power Cable	Per mtr.			
5	Extension Board	Per pc.			
6	Laser Photocopier Machine	Per pc.			

(Note: Please refer to the item specification in the Notice Inviting Quotation)

I/We accept all the general terms and conditions stated above.

Date :

Signature of the bidder with seal

Place :