

# JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031

E-mail :- [ja@assam.gov.in](mailto:ja@assam.gov.in) Contact No.: 94011-01341

## NOTICE INVITING QUOTATIONS

No. JAA-AC/34/2020-21/ 364-365

Dated Amingaon the 4<sup>th</sup> August, 2020

Sealed quotations affixing Court fee stamp of **Rs.8.25** (non-refundable) are invited from experienced electricians/ electrical firms for servicing and repair of Air Conditioners in the following nature of work at Judicial Academy, Assam, Amingaon:

Sl. No.	Nature of Work
1	AC Servicing (Central AC)
2	Gas refilling in case of leakage
3	Repair of AC in case of (exclusive of parts): i. Leakage of gas ii. Short Circuit iii. Non-cooling  iv. Any other mechanical repair

### Terms and Conditions: -

- i. The sealed envelope containing quotation as per format in **Annexure- A** should be duly marked as "**Quotation for Centralised AC Maintenance & Repair**" containing the following documents self-attested by the bidder:
  - a. Copy of PAN Card;
  - b. Copy of ITI Certificate from any recognised institute in the trade of Electrician/Wireman **or** Copy of Electrician licence **or** Apprenticeship Course certificate in the trade of Lineman / Wireman / Electrician **or** Trade Licence;
  - c. Copy of Experience Certificate/ relevant experience/ successful completion of similar work certificate;
  - d. Seal and signed copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.
- ii. Judicial Academy, Assam, reserves the right to accept or reject any or all the quotations in part or full, without assigning any reason whatsoever.
- iii. The rate quoted by Bidder will be valid for the rest of the Financial Year 2019-20 i.e. till **31<sup>st</sup> March, 2020** for the same works.
- iv. The sealed envelope should be addressed to the Administrative Officer, Judicial Academy, Assam, National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031. Conditional tenders are liable to be rejected.
- v. The decision of the Judicial Academy, Assam in all respect shall be final and binding on all.
- vi. Payment: 100% on successful completion of work and test running.

- vii. The sealed quotations should reach the undersigned on or before **4 PM of 21<sup>st</sup> August, 2020** & no quotation will be received thereafter.

**Sd/-**  
(B. Choudhury)  
Administrative Officer  
Judicial Academy, Assam

Memo No. JAA-AC/34/2020-21/*364-365*

Dated Amingaon the 4<sup>th</sup> August, 2020

Copy to:

- ✓ 1. The Computer Operator, Judicial Academy, Assam. He is to upload the Notice Inviting Quotation in the official website of Judicial Academy, Assam.
2. Office Notice Board.
3. Office File.

*B. Choudhury*  
*4/8/20*  
(B. Choudhury)  
Administrative Officer  
Judicial Academy, Assam

(To be printed on Letterhead of Bidder)

**Annexure- A**

Price Quotation for AC Servicing (Central AC) & Repair

Sl. No.	Particulars	Unit	Price (in INR)
1	AC Servicing (Central AC)	Per AC Per Job	
2	AC Gas refilling	Per KG	
3	Repair of AC in case of (exclusive of parts):	Per AC per Job	
	i. Leakage of gas		
	ii. Short Circuit		
	iii. Non-cooling		
	iv. Any other mechanical repair (Specify, if any _____)		

(I/ We accept all terms & conditions mentioned in the above Notice Inviting Quotation)

Signature of Bidder/ Authorised Signatory

Date:

Place: