

JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031

E-mail :- ja@assam.gov.in

Contact No.: 94011-01341

NOTICE INVITING QUOTATIONS

No. JAA.110/2019/1858

Dated Amingaon the 26th February, 2020

Sealed quotations affixing Court fee stamp of **Rs.8.25** (non refundable) are invited from reputed firms/suppliers for **SUPPLY & INSTALLATION OF WI-FI** at Judicial Academy, Assam under two- bid system so as to reach the undersigned on or before 03/03/2020 during office hours.

Presentation of Bid:

01. Quotations will have to be submitted in TWO PARTS i.e. (a) Technical Bid and (b) Price Bid, in two separate properly sealed covers; and both these covers will have to be again put in to a single sealed cover. Also, the address of the firm submitting the quotation and the Officer to whom the quotation is addressed, must appear distinctly on both the inner sealed covers, indicating also TECHNICAL BID/ PRICE BID as may be applicable. Further, on both the inner sealed covers and the outer sealed cover; the following are to be written:

QUOTATION FOR SUPPLY & INSTALLATION OF WI-FI AT JUDICIAL ACADEMY, ASSAM

LAST DATE FOR SUBMISSION: 03/03/2020 during office hours

02. In the part relating to Technical Bid, the vendor must provide the followings:

- a. Details of the technical features of the offered equipment;
- b. Standard Technical literature on each of the items offered;
- c. List of reputed organizations/institutions, where similar orders have been executed (copies of the purchase/work orders will have to be enclosed);
- d. Copy of GST Registration Certificate;
- e. Copy of up-to date GST Return Challan;
- f. Copy of Proof of Company/ Firm/ Dealer Registration Certificate;
- g. Copy of Organisation PAN Card;
- h. Copy of up-to date Trade Licence;
- i. Copy of Last 3 (three) years Income Tax Return Certificate;
- j. Copy of Last 3 (three) years Annual Turnover and Balance Sheet- certified by CA;
- k. Sealed and signed copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.

03. The bidder is to submit processing fee of **Rs. 1000/- (Rupees One Thousand Only)** in the form of Bank Demand Draft/Banker's Cheque drawn in favour of Judicial Academy, Assam payable at Amingaon.
04. The bidder is to submit EMD in original amounting to **Rs.10,000/- (Rupees Ten Thousand only)** along with their bid in the form of Bank Demand Draft/Banker's Cheque from any nationalised bank in favour of the Judicial Academy, Assam payable at Amingaon. Bank Demand Draft/Banker's Cheque from co-operative banks will not be accepted. Validity of EMD should be at least 3 (three) months. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as a Security Deposit till completion of successful delivery and installation of the items.
05. **Vendor/ Firm should visit the campus/site and make assessment before submitting the quotation.**
06. The bidder should have an Annual Turnover of at least Rs.20,00,000/- (Rupees Twenty Lakhs only) in each of the last 3 (three) Financial Years.
07. The items to be supplied shall be delivered and installed in good working condition.
08. All equipment should have at least 3 (three) year onsite Comprehensive Warranty from day one with free servicing.
09. Payment: 100% on delivery and on submission of installation certificate.
10. After Sales Service: The name & address of the nearest available authorized service centre to Judicial Academy, Assam should be stated in the quotation.
11. **The Price Bid should contain only the price quotation of all the aforesaid items inclusive of all taxes and other charges i.e. Testing, Installation of equipment, Wiring, etc.**
12. Judicial Academy, Assam, reserves the right to accept or reject any or all of the quotations in part or full, without assigning any reason whatsoever
13. The sealed envelope should be addressed to the Administrative Officer, Judicial Academy, Assam, National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031. Conditional tenders are liable to be rejected.
14. The decision of the Judicial Academy, Assam in all respect shall be final and binding on all.
15. The place of delivery and installation of equipment will be Academic Building, Amingaon.
16. **Performance Bank Guarantee:** In case of equipment worth above Rs. 5 lakhs, the successful bidder is to furnish an unconditional Performance Bank Guarantee (PBG) valid till 60 days after the warranty period from a scheduled Bank for 10% of the Purchase Order value within 20 days of placement of order. The security **deposits do not bear any interest** and shall be released after expiry of warranty period of the items. The PBG shall guarantee that: a) the vendor/firm guarantees satisfactory performance of the wi-fi system against poor workmanship, bad quality of items and equipment used, faulty designed and poor performance, b) the firm/vendor shall at his own cost, rectify the defects/replace the items supplied defects/identified items during the period of guarantee.

17. **Rate of AMC:** Annual Maintenance Contract rate (after expiry of warranty period) is to be clearly indicated (for equipment only). The selected supplier is to ensure regular availability of spares.
18. In case of violation of terms and conditions of the tender document or **unsatisfactory supply of material or of poor quality and below standard**, Judicial Academy, Assam reserves the right to terminate the supply order with/without giving prior intimation to the supplier.
19. All disputes are subject to exclusive jurisdiction of Competent Court in Guwahati, Assam, India.

Sd/-

(B. Choudhury)
Administrative Officer
Judicial Academy, Assam

Memo No. JAA.110/2019/1859-61 Dated Amingaon the 26th February, 2020

Copy to:

1. The Computer Operator, Judicial Academy, Assam. He is to upload the Notice Inviting Quotation in the official website of Judicial Academy, Assam.
2. Office Notice Board.
3. Office File.



(B. Choudhury)
Administrative Officer
Judicial Academy, Assam