

JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031

E-mail :- ja@assam.gov.in Contact No.: 94011-01341

NOTICE INVITING QUOTATIONS

No. JAA-109/2019/1824

Dated Amingaon the 20th February, 2020

Sealed quotations affixing Court fee stamp of **Rs.8.25** (non refundable) are invited from reputed firms/suppliers for supply and installation of the following **Gym Equipment** for use in the Judicial Academy, Assam:

Sl. No.	Particular/ Item	Specification
1	Heavy Duty Commercial Use Motorized Treadmill	<ul style="list-style-type: none">• Best Quality• Renowned Brand
2	Heavy Duty Commercial Use Recumbent Bike	
3	Heavy Duty Commercial Use Elliptical CrossTrainer	
4	Heavy Duty Commercial Use Multi-Gym	

Terms and Conditions:-

- i. Bidder should have business of Gym Equipment in Assam along with Service Center at Guwahati, Assam.
- ii. The bidder is to submit processing fee of **Rs. 1000/- (Rupees One Thousand Only)** in the form of Bank Demand Draft/Banker's Cheque drawn in favour of Judicial Academy, Assam payable at Amingaon.
- iii. The bidder is to submit EMD in original amounting to **Rs.25,000/- (Rupees Twenty Five Thousand only)** along with their bid in the form of Bank Demand Draft/Banker's Cheque from any nationalised bank in favour of the Judicial Academy, Assam payable at Amingaon. Bank Demand Draft/Banker's Cheque from co-operative banks will not be accepted. Validity of EMD should be at least 3 (three) months. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as a Security Deposit till completion of successful delivery of the items.
- iv. The bidder should have an Annual Turnover of at least Rs.20,00,000/- (Rupees Twenty Lakhs only) in each of the last 3 (three) Financial Years.
- v. The item to be supplied shall be delivered and installed in good working condition.
- vi. All equipment should have at least 1 (one) year onsite warranty with free servicing.
- vii. Payment: 100% on delivery and on submission of installation certificate.
- viii. The sealed envelope should be duly marked as "**Quotation for Supply Gym Equipment**" containing 2 (two) more envelopes for **Technical Bid** and **Price Bid**. The Technical Bid should contain the following documents:
 - a. Processing fee of **Rs. 1000/-** in the form of Bank Demand Draft/Banker's Cheque drawn in favour of Judicial Academy, Assam payable at Amingaon;
 - b. EMD amounting to **Rs.25,000/-** in the form of Bank Demand Draft/Banker's Cheque from any nationalised bank in favour of the Judicial Academy, Assam payable at Amingaon;

- c. Copy of Proof of Company/ Firm/ Dealer Registration Certificate;
- d. Copy of Organisation PAN Card;
- e. Copy of GST Registration Certificate;
- f. Copy of up-to date GST Return Challan;
- g. Copy of up-to date Trade Licence;
- h. Copy of Last 3 (three) years Income Tax Return Certificate;
- i. Copy of Last 3 (three) years Annual Turnover and Balance Sheet- certified by CA;
- j. Copy of ISO Certificate;
- k. Performance Certificate of similar equipment for last 3 (three) years along with order copies;
- l. Seal and signed copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein;
- m. Product Catalog.

The Price Bid should contain only the price quotation of all the aforesaid items inclusive of all taxes and other charges i.e. Testing and Installation of equipment, etc.

- ix. Judicial Academy, Assam, reserves the right to accept or reject any or all the quotations in part or full, without assigning any reason whatsoever.
- x. The rate quoted by Bidder will be valid for the rest of the Financial Year 2019-20 i.e. till 31st March, 2020.
- xi. Judicial Academy, Assam reserves the right to issue purchase order for one or more/ higher quantity against any item as required during the period of validity.
- xii. The sealed envelope should be addressed to the Administrative Officer, Judicial Academy, Assam, National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031. Conditional tenders are liable to be rejected.
- xiii. The decision of the Judicial Academy, Assam in all respect shall be final and binding on all.
- xiv. The place of delivery and installation of equipment will either be 3rd Floor, NEJOTI Building, Ulubari or 3rd Floor, Academic Building, Amingaon or both.
- xv. In case of violation of terms and conditions of the tender document or **unsatisfactory supply of material or of poor quality and below standard**, Judicial Academy, Assam reserves the right to terminate the supply order with/without giving prior intimation to the supplier.
- xvi. The sealed quotations should reach the undersigned on or before 3 PM of 26th February, 2020 & no quotation/ tender will be received thereafter.
- xvii. Maximum period for delivery and installation of item from the date of issuance of purchase order is 15 Days.

Sd/-

(B. Choudhury)

Administrative Officer

Judicial Academy, Assam

Memo No. JAA-109/2019/1825-1827

Dated Amingaon the 20th February, 2020

Copy to:

1. The Computer Operator, Judicial Academy, Assam. He is to upload the Notice Inviting Quotation in the official website of Judicial Academy, Assam.
2. Office Notice Board.
3. Office File.

B. Choudhury

(B. Choudhury)

Administrative Officer

Judicial Academy, Assam