

# JUDICIAL ACADEMY, ASSAM

National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031

E-mail :- [ja@assam.gov.in](mailto:ja@assam.gov.in) Contact No.: 94011-01341

## NOTICE INVITING QUOTATIONS

No. JAA-12/2019/1327

Dated Amingaon the 17<sup>th</sup> December, 2019

Sealed quotations affixing Court fee stamp of **Rs.8.25** (non refundable) are invited from reputed firms/suppliers for **supply** and **installation** of the following item to the office of the Judicial Academy, Assam:

Sl. No.	Particular/ Item	Quantity
1	Indian Edition of Dragon Legal Individual Version 15 with SpIcons Solution with Indian Legal Jargons / Vocab	100 nos.

### **Terms and Conditions:-**

- i. The Bidder should be a OEM Manufacturer / Authorized Dealer Firm. A Certificate of the same not later than 6 (six) months old should be provided.
- ii. Bidder/ Organization should be providing Dragon Software in India at least for last 3 (three) years.
- iii. The Bidder should have minimum one state wide implementation experience from any High Courts across India.
- iv. The item to be supplied shall be according to the specification. It must be delivered and installed in good working condition.
- v. The rate quoted should be on project base, inclusive of all taxes and other charges i.e. Testing, Commissioning and Installation of equipment, etc.
- vi. Payment: 100% on delivery and on submission of installation certificate.
- vii. The sealed envelope should be duly marked as "**Quotation for Supply of Dragon Legal Software Ver 15**" and the quotation should be accompanied by the following documents:
  - i. Copy of Organisation PAN Card;
  - ii. Copy of GST Registration Certificate;
  - iii. Copy of Trade Licence;
  - iv. An established showroom or Office Certificate of any municipal corporation/ board in India; and
  - v. Distributor / Reseller Authorization letter from the Manufacturing Company.
- viii. Each page of the documents should be signed by the bidder, with seal, on each page of each document, to establish the Bidder's eligibility to the bid & his qualification to perform the supply of the Software if his bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard.

- ix. Judicial Academy, Assam, reserves the right to accept or reject any or all the quotations in part or full, without assigning any reason whatsoever.
- x. Bidder must seal and sign copy of the Notice Inviting Quotation as acceptance of the Terms and Conditions mentioned therein.
- xi. The rate quoted by Bidder will be valid for the rest of the Financial Year 2019-20 i.e. till 31<sup>st</sup> March, 2020.
- xii. Judicial Academy, Assam reserves the right to issue purchase order for higher quantity against any item as required.
- xiii. The sealed envelope should be addressed to the Administrative Officer, Judicial Academy, Assam, National Law University and Judicial Academy Campus, Hajo Road, Amingaon, Guwahati-781031. Conditional tenders are liable to be rejected.
- xiv. The decision of the Judicial Academy, Assam in all respect shall be final and binding on all.
- xv. The sealed quotations should reach the undersigned on or before 3 PM of 31<sup>st</sup> December, 2019 & no quotation/ tender will be received thereafter.

**Sd/-**

(B. Choudhury)  
Administrative Officer  
Judicial Academy, Assam

Memo No. JAA-12/2019/1327-A

Dated Amingaon the 17<sup>th</sup> December, 2019

Copy to:

- ✓ 1. The Computer Operator, Judicial Academy, Assam. He is to upload the Notice Inviting Quotation in the official website of Judicial Academy, Assam.
2. Office Notice Board.
3. Office File.



(B. Choudhury)  
Administrative Officer  
Judicial Academy, Assam