

ECT-003-2021-(3RD PHASE) ADVOCATE MASTER TRAINERS PROGRAMME
On
Electronic Case Management Tools (ECMT) for Advocates & Updated features of CIS

Date : 27.03.2021 (Saturday) (10.30 A.M. to 4.30 P.M.)

AGENDA

Programme moderator: Dr. Manash Baruah, Faculty, Judicial Academy, Assam

Duration	Topic	Resource Person
10.30 AM to 10.35 AM	Opening remarks by Director Judicial Academy, Assam	
10.35 AM – 10.45 AM	> Overview of eCourts project <ul style="list-style-type: none"> • Introduction about eCommittee. • Role of Advocate as a Game Changer. • Key take aways of this training. • eCourts project getting Digital India Award 2020. 	Sri Ajongba Imchen
10.55 AM – 11.05 AM	> Electronic Case Management Tools for Advocates. > eCourts related Websites. <ul style="list-style-type: none"> • eCommittee website (https://ecommitteesci.gov.in/) • NJDG (https://njdg.ecourts.gov.in/njdgnew/index.php) • eCourts services (https://services.ecourts.gov.in/ecourtindia_v6/) • District Court Websites (https://districts.ecourts.gov.in/) > How to get eCourts services 24 x 7 <ul style="list-style-type: none"> • Cause list/Judgments/Orders/Case Status. • Automatic receipt of SMS and eMail on Court listing, • SMS Push and Pull services. • Benefits of registration of Advocates in Court CIS. 	Sri Atoka Achumi
11.05 AM – 11.25 AM	> eCourts services mobile app for Advocates <ul style="list-style-type: none"> • Case Management. • Get Case status/causelist/orders. • My Cases/ Export and Import . • QR scan option and its utility for Advocates. 	Smti. Wonchebeni Patton
11.25 AM to 11.40 AM	TEA BREAK	
11.40 AM – 12.10 PM	> Service Delivery in Court Complexes : <ul style="list-style-type: none"> • eSewa Kendra. • Kiosks. • Digital display boards. > Other eServices. <ul style="list-style-type: none"> • Online certified copies. • eGate PASS • 	Sri Wonchibeni Patton

12.10 PM – 12.40 PM	<ul style="list-style-type: none"> ➤ eFiling - the digital on line filing process <ul style="list-style-type: none"> • Registration of Advocate in eFiling website. • Steps to eFile a case. • Advantages of eFiling . • Case portfolio management. • Know the case status any time. 	Smt. Julie Lalrinzami
12.40 PM – 01.10 PM	<ul style="list-style-type: none"> ➤ Virtual courts ➤ ePayment portal of court fee, Fine, civil deposits. ➤ NSTEP 	Smt. Julie Lalrinzami
01.10 PM – 01.45 PM	LUNCH BREAK	
01.45 PM – 02.20 PM	<ul style="list-style-type: none"> ➤ Updated features of CIS 3.2- Appeal Filing <ul style="list-style-type: none"> • Vertical integration of Lower Court Data • Saves the data entry in appellate Court 	Sri Satyajit Karmakar
02.20 PM – 02.55 PM	<ul style="list-style-type: none"> ➤ ICJS Interoperable Criminal Justice Delivery System <ul style="list-style-type: none"> • Concept of ICJS; ICJS Pillar • ICJS speciality; ICJS features • ICJS menu under CIS 3.2; ICJS Dash Board • Consume FIR – Fetching FIR data from police station • Consume Chargesheet- Fetching Charge sheet 	Sri Satyajit Karmakar
02.55 PM – 03.10 PM	TEA BREAK	
03.10 PM – 03.30 PM	<ul style="list-style-type: none"> ➤ ECMT Tools for commercial Courts under CIS ➤ Case Management Hearing/Pre Trial Conference Tool 	Sri Satyajit Karmakar
03.30 PM – 03.45 PM	<ul style="list-style-type: none"> ➤ How to appear in Video Conferencing. ➤ How to scan the document and make PDF. ➤ Making Accessible PDFs. ➤ Uploading documents . 	Sri Atoka Achumi
03.45 PM – 04.00 PM	<ul style="list-style-type: none"> ➤ Help desk for Advocates ➤ (if available in High court it can be informed) ➤ Help Manuals & Videos in Regional Languages. 	Sri Atoka Achumi
04.00 PM – 04.30 PM	➤ Interaction & Feedbacks	