



SKILL DEVELOPMENT TRAINING
for
Investigating Officers of Assam Police

A G E N D A

DAY-1 (16-03-2020, MONDAY)

INAUGURAL SESSION	
09.45 A.M. to 10.00 A.M.	Welcome and Felicitation

WORKING SESSION

	TIME	TOPIC	RESOURCE PERSON
SESSION - I	10.00 A.M. to 10.45 A.M.	<ul style="list-style-type: none"> • What is Investigation • What are the essentials of proper investigation • Important definitions – CrPC and IPC • How to register an FIR • Preliminary enquiry where required • Importance of GD Entry • Steps to be taken by OC before registration of case, where FIR discloses cognizable offence • Steps to be taken by OC before registration of case, where FIR discloses non- cognizable offence. • Duty and importance to forthwith send the FIR to the CJM. • Duty of registration of police case by women police officer in offences against women. • Cognizable offence: Duty to register Police case. Consequence of non-registration of Police case. Power of the police to close case, under Section 157 CrPC, without investigation. • Difference between order by Magistrate under Sections 156(3) and 202 of the Code. • Leading decision of Supreme Court and of the High Courts on registration of FIR. • Rule 110 to 117 of Chapter III Part V of Assam Police Manual 	Mr. Roushan Lal Judge, NDPS Court
TEA (10.45 A.M. to 11.00A.M.)			
SESSION - II	11.00 A.M. to 11.45 A.M.	Continued Session -I	-Do-



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SESSION-III	11.45 A.M. to 12. 30P.M.	Continued Session -I	-Do-
SESSION -IV	12.30 P.M. to 02.00 P.M.	Practical aspects of the Sessions I, II, III	Sri V. Siva Prasad Ganjala, IPS DIGP (ER), Jorhat
LUNCH BREAK (02.00 P.M. to 02.30 P.M.)			
SESSION -V	02.30 P.M. to 03.15 P.M.	<ul style="list-style-type: none"> • Recording of statement under Section 161 CrPC (a) of accused person (b) of witnesses. • Duty to elicit all relevant aspect from the witnesses. • Manner of recording statement of seizure witnesses. Need for obtaining detailed address of witnesses of Army/Paramilitary and Forest officials. • Recording disclosure statement under Section 27 Evidence Act. • Prayer for recording statement under Section 164 CrPC- how it is made, in what cases it should be made. • Need for keeping the statement so recorded under Section 164 CrPC in sealed envelope. Along with judgment of the Hon'ble Supreme Court. • Importance of further probing the veracity of the statement made before the Magistrate under section 164 CrPC. • Importance of investigating the veracity of the stand taken by the accused/suspect. [Eg : plea of alibi, private defence etc.] • Rule 131 to 166 of Chapter III Part V of Assam Police Manual 	Mr. Manas Baruah, AJS Judge, TADA Court
SESSION-VI	03.15 P.M. to 04.00 P.M.	Practical aspects of the Session -V	Sri Dwijen Das, APS (Retd.)
SESSION -VII	04.00 P.M. to 04.30 P.M.	Duties of Investigation Officers under Mental Health Care Act, 2017	Sri S.S. Dey Sr. Advocate Gauhati High Court



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DAY-2 (17-03-2020, TUESDAY)

	TIME	TOPIC	RESOURCE PERSON
SESSION-I	10.00 A.M. to 10.45 A.M.	<ul style="list-style-type: none"> • Crime Scene, Preservation of the crime scene. Noting down all evidence available at the crime scene. Sketch map including Photography and videography of crime scene. • Collection of Evidence from the crime scene, including scientific evidence - blood, fingerprint, handwriting, semen, DNA profiling, narco-analysis etc. • Packing, sampling and labelling. • Manner of preservation of seized items and sending the items to FSL • Manner of sending – Documents to be prepared. Procedure for early collection of report. • Need to obtain full name, designation and phone number of the expert in the report. • Rule 172 to 176 of Chapter III Part V of Assam Police Manual. 	Mr. S.P Moitra, Judge, IT
SESSION-II	10.45 A.M. to 11.30 A.M.	Contd... Session -I	-Do-
TEA (11.30 A.M. To 11.45 A.M.)			
SESSION-III	11.45 A.M. to 12.45 P.M.	<ul style="list-style-type: none"> • Search & Seizure: <ul style="list-style-type: none"> -Need for issuance search warrant. -Power under Section 165 CrPC. - Need for compliance with Section 165(5) CrPC -Preparation of seizure list. -Duty to immediately place the seizure list before the CJM. -Packing, labelling and sampling of seized articles. -Duty to, ordinarily, produce seized article before the CJM. -Relevant Sections including Sections 91 93 97 100, 102 & 165. -Seizure list in Arms Act, Forest Regulation and Wildlife Act cases where Police seizes the materials from other agencies. - Keeping of seized articles in police station. -Need to record statement of seizure witnesses. -Power of police to seize certain property u/s 102 CrPC * Rule 158 to 166 of Chapter III Part V of Assam Police Manual. 	Mr. S.P Moitra, Judge, IT



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SESSION -IV	12.45 P.M. to 01.25 P.M.	Practical aspects of the Session -III	Sri Siva Sarma APS (Retd.)
LUNCH BREAK (01.25 P.M. to 02. 15 P.M.)			
SESSION-V	02.15 P.M. to 03.10 P.M.	<p>Arrest and detention of accused/suspect.</p> <ul style="list-style-type: none"> • Procedure to be followed before keeping accused/suspect in lock up. • Preparation of arrest memo and inspection memo. • General rule of no arrest in cases punishable with imprisonment upto 7 years- exception thereof. Sections 41 and Sections 41 A to 41 D of the Code of Criminal Procedure. • Relevant provisions: Sections 46, 50 50A 54 57 59 & 60A of the Code of Criminal Procedure. • Forwarding Report: It's content. Whether materials including statement of victim should be enclosed with forwarding report. Prayer for police remand-prerequisites. Necessity of submission of progress report post completion of police remand. • Sending accused to the CJM with prayer for recording judicial confession- when and how. • Identification of accused including TIP- In which cases-Prayer thereof. Prayer to declare an accused as an Approver. • Rule 199 to 205, Rule 207 to 210 & 212 to 214 of Chapter III Part V of Assam Police Manual 	Dr. Manash Baruah, Judge TADA Court
SESSION -VI	03.10 P.M. to 04.00 P.M.	Practical aspects of the Session - V	Insp. Anju Goswami, CID, Org.
SESSION -VII	04.00 P.M To 04.30 P.M	<p>Investigation in Motor Accident Cases</p> <ul style="list-style-type: none"> • Jai Prakash –Vs- National Insurance Company Ltd. & Ors. [(2010) 2 SCC 607] • M.R. Krishna Murthi –Vs- New India Assurance Co. Ltd. & Ors. [2019 SCC OnLine SC 315] 	Director Judicial Academy, Assam



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DAY-3 (18-03-2020, WEDNESDAY)

	TIME	TOPIC	RESOURCE PERSON
SESSION - I	10.00 A.M. to 11.30 A.M.	<ul style="list-style-type: none"> • Need for immediate examination of the accused and the victim. • Injury Report- need to adhere to standard form. • Need for supporting document along with injury report. X-Ray report. Laboratory Reports. Ossification Test. • Power to seek clarification from the medical officer in case of ambiguity. • Medical officer's full name, designation and phone number must with injury report. • Co-ordination between District SP and Superintendent of Civil Hospital. • Section 53 A and 164A in case of sexual offences. • Format of medical report for sexual offences. • Preparation of arrest memo and inspection memo. • Rule 177, 185 & 186 of Chapter III Part V of Assam Police Manual • Preventive arrest • Preventive detention (NSA, Black marketing) 	Mr. Roshan Lal, AJS Judge, NDPS Court
TEA BREAK (11.30 A.M. to 11.45 A.M.)			
SESSION - II	11.45 A.M. to 12.45 P.M.	<ul style="list-style-type: none"> • Electronic evidence: Call Detail Records (CDR). Tower location. • Packing of digital evidence. • Memory Card: Hard disk of laptop. Computer print-out. • Banking Records. • Digital signature. • Interpretation of electronic expert report. • Certification • Section 65 (B) IE Act • Type of cyber offences • Practical demonstration. • Important provision of I.T. Act- 2000. 	Insp. (P) Mridul Chakraborty, CID, Org.
SESSION - III	12.45 P.M. to 01.25 P.M.	Contd.	Insp. (P) Mridul Chakraborty, CID, Org.



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LUNCH BREAK (01.25 P.M. to 02.25 P.M.)			
SESSION -IV	02.25 P.M. to 03.10 P.M.	Practical aspects of scientific evidence including fingerprint.	Sri Jatindra Nath Bhattacharjee APS (Retd) & Inspt. Chandan Gayan, CID Org.
SESSION -V	03.10 P.M. to 04.00 P.M.	Demonstration of Sex Detection Kit and importance of its use	



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DAY-4 (19-03-2020, THURSDAY)

	TIME	TOPIC	RESOURCE PERSON
SESSION -I	10.00 A.M. to 10.45 A.M.	<p><u>Maintenance of case diary:</u></p> <ul style="list-style-type: none"> • Section 172 CrPC. Amendment thereof. • Need for bound volume and pagination in CD. High Court decision on case diary. • Rule 188 to 191 & Rule 193 of Chapter III Part V of Assam Police Manual 	Roushan Lal Judge, NDPS Court
SESSION -II	10.45 A.M. to 11.30 A.M.	<p><u>Limitation in conducting investigation:</u></p> <ul style="list-style-type: none"> • Offences relating to marriage. • Offence under Section 188 IPC. Offences against administration of justice. • Section 468 Cr.P.C. • Plea bargaining. • Compounding of offences. 	Roushan Lal Judge, NDPS Court
TEA (11.30 A.M. to 11.45 A.M.)			
SESSION-III	11.45 A.M. to 12.35 P.M.	<p><u>Police Report under Section 173(2) CrPC:</u></p> <p>(a) Final Report: Certain pre-requisites like evidence being insufficient, incident alleged being civil in nature and/or the allegation being false need to be specified. Notice to informant. Release of arrested person.</p> <p>(b) In case of “not sent up” accused persons, the report is required to clearly establish that they were innocent on the basis of the evidence appended to the report and with reasons.</p> <p>(c) Charge Sheet: Exaggerated version, if any; plea of alibi; private defence etc need to be investigated & made part of the report. – Chargesheet must disclose the details in relation to the ingredients of the offence committed.</p> <p>(d) Charge Sheet: Certificate by District SP in Sessions triable cases that investigation is correct and proper. Need for supervisory note. Not sent up- reasons thereof. List of witnesses in the charge sheet. Declaration of accused as an absconder- application to Magistrate. Manner of execution of proclamation. Attachment of property of accused-pre-requisites. Finding in the charge sheet.</p> <p>(e) Additional Police Report 173 (B)</p> <p>(f) Format for Police report.</p> <p>(g) Duty to submit verifiable address of accused</p>	Roushan Lal Judge, NDPS Court



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		and witnesses. Need for furnishing photograph of accused with the charge sheet. Assam Police circular and High Court notification. • Rule 197, Rule 217 to 228 of Chapter III Part V of Assam Police Manual	
SESSION -IV	12.35 P.M. to 01.25 P.M.	Practical aspects of Sessions -I, II & III	
LUNCH BREAK (01.25 P.M. to 02.25 P.M.)			
SESSION -V	02.25 P.M. to 03.10 P.M.	<p>Investigation with regard to Murder cases and Un-natural Death cases:</p> <ul style="list-style-type: none"> • Definitions. • Inquest over the dead body. Exhumation of dead body when required. Post Mortem and Forensic Examination. • Re-creating the crime scene. Dying declaration- who can record and how to record. Search and Seizure. Manner of recording statement of seizure witnesses. Need for binding last seen together witness to oath under Section 164 CrPC. • Arrest of accused/suspect. Extra Judicial Confession. • Leading to Discovery- various aspects. Post mortem report. Need for seeking clarification. Circumstantial Evidence- Manner of collecting evidence. • Death in police lockup/Jail- Inquiry by Judicial Magistrate and duty to assist such inquiry. NHRC guidelines • Death otherwise than in lockup/Jail- Inquiry by police officer. • Mob lynching cases / Supreme Court's order on mob lynching. • Rule 177 to 183 of Chapter III Part V of Assam Police Manual 	<p>Sri S.P. Moitra Judge, IT</p> <p>Smti Rosie Kalita, APS, SP, CM SVC</p>
SESSION -VI	03.10 P.M. to 04.00 P.M.	Contd... Session V	-Do-



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DAY-5 (20-03-2020, FRIDAY)

	TIME	TOPIC	RESOURCE PERSON
SESSION - I	10.00 A.M. to 11.30 A.M.	<p>* Narcotic substances, Psychotropic Substances, and Controlled Substances- a brief over view. Commercial small and intermediate quantity. Search and Seizure (Sections 41, 42 & 43). Personal Search (Section 50). Packaging Labelling and Sampling (Sections 52 & 52A). Power of other authorities agencies (Section 53). Other relevant provisions including Sections 55, 57 60 and 67 of the NDPS Act. Check list for investigators (Do's& Don't). Narcotics Drug Detection Kit. Precursor Detection Kit and Precursor Chemicals. Seizure witnesses. Forensic report. Custody of accused during investigation. Need for Supervisory note. Discussion of important judgments on NDPS Act.</p> <ul style="list-style-type: none">• Disposal of seized items (Supreme Court judgement).	Sri S.P. Moitra, Judge, IT
TEA (11.30 A.M. to 11.45 A.M.)			
SESSION - II	11.45 P.M. to 01.00 P.M.	<ul style="list-style-type: none">• Role of I.O.s under Juvenile Justice (Care and Protection of Children) Act 2015	Ms. Ipsita Borthakur, AJS Research Officer, Judicial Academy, Assam
LUNCH BREAK (01.00 P.M. to 02.00 P.M.)			



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SESSION -III	02.00 P.M. to 03.00 P.M.	<p>offences against Women. Different offences under POCSO Act- a brief over-view. Offences under Section 376 IPC- an over view.</p> <p>Recording FIR: Special provision under Section 154 CrPC. Immediate seizure of wearing apparel of accused and victim. Sending the seized garment for forensic examination with prior intimation to Magistrate. Medical examination of accused and victim (Section 53A CrPC& 164A CrPC). 166(B) IPC / 357 Cr.PC.</p> <p>Recording statement under Section 161 CrPC and sending the victim to the Magistrate with prayer for recording the statement under Section 164 CrPC. Special provision for recording statement of child victim under POCSO- Duty of the police officer. Audio-visual recording of statement under Section 161 CrPC. Need for keeping the victim in shelter homes- Role of CWC. Protection of the witnesses- particularly the victim of such offences. Maintaining anonymity of victims.</p> <ul style="list-style-type: none"> • Dowry prohibition Act. • 304 B/ 326 A & B/ 354 A, B,C, D/ 498(A)/ 509 IPC. 	Sri Surendra Kumar, IPS IGP, CID, Assam
SESSION -IV	03.00 P.M. to 03.45 P.M.	<ul style="list-style-type: none"> • Offences against SC/ST. • Child marriage. • Child Labour. • Witch hunting cases in Assam. 	Sri Surendra Kumar, IPS IGP, CID, Assam
SESSION -V	03.45 P.M. to 04.30 P.M	<ul style="list-style-type: none"> • Investigation of Extremist related cases (UPA) • Wildlife Case 	Sri Nitul Gogoi, IPS DIG (MPC) Assam
VALEDICTION			



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DAY-6 (21-03-2020, SATURDAY)

	TIME	TOPIC	RESOURCE PERSON
SESSION -I	10.00 A.M. to 10.45 A.M.	<ul style="list-style-type: none">• Fake Indian Currency Notes (FICN)• Non-Banking Financial Company (NBFC) Cases.	Sri Shiv Kumar Yadav DGM, RBI
SESSION -II	10.45 A.M. to 11.30 A.M.	Continued –Session –I	-Do-
TEA (11.30 A.M. to 11.45A.M.)			
SESSION -III	11.45 A.M. to 12.45 P.M.	Offences of Cheating and Forgery: Seizure of relevant documents: Documents to be sent to FSL for examination and report. Brief idea on Primary and Secondary Evidence. Private document and Public document.	Sri Mukul Kakati CID Org.
SESSION -IV	12.45 P.M. to 01.25 P.M.	<ul style="list-style-type: none">• Investigation of Extremist related cases (UPA)• Wildlife Case	Sri Nitul Gogoi, IPS DIG (MPC) Assam
LUNCH BREAK (01.25 P.M. to 02.25 P.M.)			



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SESSION - V	02.25 P.M. to 03.10 P.M.	Role and duty of superior police officers And summing up	Sri Surendra Kumar, IPS IGP, CID, Assam
SESSION -VI	03.10 P.M. to 04.00 P.M.	Valedictory Session	